



145 Pacific Ave
Winnipeg, MB R3B 2Z6

Sanctioned Event Agreement

This agreement outlines and acknowledges the deadlines and requirements agreed upon between:

Cheer Manitoba

(Sanctioning & Provincial Governing Body)

&

Club Name

(Event Contact Name + Position)

Event Name: _____

Event Date: _____

Event Location: _____

Judge Panels: 1 or 2

Special Judge Request: _____

Requested assistance of Cheer Manitoba at Event: _____

Specified Deadlines

(ASAP) - Registration package to be approved Cheer Manitoba prior to public distribution

(3 weeks prior to event) - submit registered rosters and participants lists to Judging Director and Executive Director

(2 weeks prior to event) - Event + Judge Schedule to be submitted to Judging Director for approval prior to distribution

(2 weeks prior to event) Awards / placement order to be communicated to Judging Director

(2 weeks prior to event) provide Cheer Manitoba with Name and location at event for "Event Rep"

(1 weeks prior to event) send approved event schedule to registered participants

(1 weeks prior to event) send coaches package- if no coaches mtg at event

(14 days post event) Sanctioned Event Post Report Due with payment

Cheer Manitoba Specified Deadlines

(With agreement) - provide copy of Incident Report

(With agreement) provide copy of Sanctioned Event post report

(2 weeks prior to event) provide confirmation for space or table at event

(3 days after received) Judging director to provide approval or correction to event/judges schedule

(24 hrs post event) - provide invoice to host for Judges pay and mileage charges

(7 days post event) – post event standings on Cheer Manitoba website

(after post event report received)– provide event feedback form to host

Please Initial the following: (initialing acknowledges you have read understand and comply)

_____ I am aware of the following penalty fees associated with a late or incomplete post report: \$50 penalty if submitted 15-20 days post event; \$100 penalty if submitted 21-30 days post event; \$200 penalty if submitted 31 or more days post event.

_____ I have read and I understand all materials included in the Event Sanctioning Information and Requirements Package, and consent to abide by the information provided by the Cheer Manitoba.

_____ I understand that Cheer Manitoba has full discretion in approving/denying applicants based on the information provided and membership standing.

_____ I understand that I must provide a full detailed incident report including every situation involving the scheduled first aid attendant with my post report.

_____ I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. Should any overall event details change, I understand that I am required to immediately notify Cheer Manitoba for approval.

_____ I agree to conform to any existing and future rules, standards & regulations set forth by Cheer Manitoba.

_____ I understand that Cheer Manitoba reserves the right to revoke sanctioning for reasons including but not limited to; falsification, misrepresentation or omission of the facts or of event info. In the event that sanctioning is revoked, the host must offer a full refund to all registered attendees. In addition, the host must immediately remove Cheer Manitoba's name and logo from all documentation and advertising.

Sanctioning is considered approved with signatures from both Cheer Manitoba and _____.

(Host name + position)

Signature: _____ Date: _____

(Cheer Manitoba name + position)

Signature: _____ Date: _____