

Cheer Manitoba Event Registration Package - review check sheet

- Event name
- Host contact information
- Date / time / location of event - spectator fee
- Basic Description of event details (comp floor, warm up, lighting, food, lunch)
- Details for awards ceremony
- Competition category's + levels being offered
- description stating rules are following Cheer Manitoa & Cheer Canada
- cost associated with registration
- full rosters and birthdates
- registered caches + certificate information
- refund/ cancelation policy, reuirements / expectations
- timelines for deadlines information to be provided back
- event waiver (for out of province / spectator involvement)
- type of media accepted by DJ

Other: _____



Cheer Manitoba Event Feedback Form

- Event Rep - visible / available to Cheer Manitoba, spectators, participants
- coaches meeting / documentation/information: first aid
 - First Aid
 - performance changes
 - washrooms
 - warm up procedures
 - spotters
 - lunch breaks
 - sportsmanship
 - other pertinent information
- floor managers(warm up + comp floor)
- Performance floor meets proper measurements (9 strip floor)
- Ceiling clearance (24ft min)
- speakers on opposing sides of comp floor
- printed material includes Cheer Manitoba logo
- events director included in general correspondance information
- awards feedback
- venue feedback
- First Aid station clearly identified
 - no food
 - confident first aid attendant
 - proper supplies (bandaids, scissors, splints, tape, gauze, gloves, tissue,ice blanket, jelly beans/pixie sticks/sugary item, saline, triangle bandages, wound closing strips
- Incident report used / submitted
- Vendor space offered to Cheer Manitoba